## **Current App Approval Process**

## **Online Method**

- 1. Teacher submits the online form at <a href="http://musedtech.weebly.com/app-approval.html">http://musedtech.weebly.com/app-approval.html</a>
- 2. Nick and Jen will receive an email and approve as soon as possible.
- 3. Jen will email Phil the App that needs to be enrolled.
- 4. Phil will ensure the app is deployed. He will email the teacher to let he/she know timing (3 days at most) \*If you need an app immediately, please let us know!
- 5. Phil will email confirmation to Teacher and Jen that App has been deployed.
- 6. Teacher will share the App with grade level at next PLC.

## **PLC Method**

- 1. Teacher discusses App with grade level at PLC (Nick/Jen Present)
- 2. App approved by Jen/Nick
- 3. Jen will email Phil the App that needs to be enrolled.
- 4. Phil will ensure the app is deployed. He will email the teacher to let he/she know timing (3 days at most) \*If you need an app immediately, please let us know!
- 5. Phil will email confirmation to Teacher and Jen that App has been deployed.
- 6. Jen will complete the online form for record keeping purposes.