Current App Approval Process

**Online Method**

1. Teacher submits the online form at [http://musedtech.weebly.com/app-approval.html](http://musedtech.weebly.com/app-approval.html)
2. Nick and Jen will receive an email and approve as soon as possible.
3. Jen will email Phil the App that needs to be enrolled.
4. Phil will ensure the app is deployed. He will email the teacher to let he/she know timing (3 days at most) *If you need an app immediately, please let us know!
5. Phil will email confirmation to Teacher and Jen that App has been deployed.
6. Teacher will share the App with grade level at next PLC.

**PLC Method**

1. Teacher discusses App with grade level at PLC (Nick/Jen Present)
2. App approved by Jen/Nick
3. Jen will email Phil the App that needs to be enrolled.
4. Phil will ensure the app is deployed. He will email the teacher to let he/she know timing (3 days at most) *If you need an app immediately, please let us know!
5. Phil will email confirmation to Teacher and Jen that App has been deployed.
6. Jen will complete the online form for record keeping purposes.